



**NABHA POWER LIMITED**  
**2 x 700 MW Thermal Power Plant, Near Village Nalash, Rajpura, Punjab - 140401**

**COVERING LETTER**

**Expression of Interest for Annual Maintenance Contract for Mechanical (Boiler, Turbine, Balance of Plant, Water System & Auxiliaries), Electrical, C&I Equipments including Application of Insulation, Condition Monitoring and O&M of Workshop of 2 x 700 MW Nabha Power Limited, Super Critical Thermal Power Plant, Rajpura**

To,

**M/s Nabha Power Limited  
PO Box 28, Near Village Nalash  
Rajpura, Punjab – 140401**

**Documents will be accepted only upto 05:00 p.m., October 17, 2017**

From

Tenderer Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Note:** All the documents must be submitted in Hard Copy (at above mentioned address) and soft copy @ [NPL.Procurement@larsentoubro.com](mailto:NPL.Procurement@larsentoubro.com) both within the stipulate timeline

**Tenderer shall revert with the following documents:**

1. Signed and Stamped Vendor Registration Form (Annexure-I)
2. Signed and Stamped Vendor Code of Conduct (Annexure-II)
3. Copy of PAN Card
4. Copy of GST Registration Number
5. Copy of Cancel Cheque
6. ISO / Other Certifications (If any)
7. Duly Filled, Signed & Stamped Technical Evaluation Criteria Matrix along with all the necessary Proof(s) / documents(s)



**NABHA POWER LIMITED**  
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### **NOTICE INVITING EXPRESSION OF INTEREST**

Expression of Interest (EOI) is invited from the reputed registered Firms/Companies/Agencies having inline experience, Provident Fund Registration Certificate, Goods & Services Tax Registration Certificate, valid Income Tax PAN for providing services for the following work at 2 x 700 MW Nabha Power Limited, Super Critical Thermal Power Plant, Rajpura (Punjab)

"Annual Maintenance Contract for period of at least two years for Mechanical (Boiler, Turbine, Balance of Plant, Water System & Auxiliaries), Electrical, C&I Equipments including Application of Insulation, Condition Monitoring and O&M of Workshop of 2 x 700 MW Nabha Power Limited, Super Critical Thermal Power Plant, Rajpura"

Contract shall be awarded through Two Part Bidding among the shortlisted agencies participated in the EOI. Qualified bidders will be asked for participation in tendering.

Interested parties are requested to submit their EOI in the prescribed format along with all supporting documents/ credentials

For detailed information, please visit our website "[www.Lntnabhapower.com](http://www.Lntnabhapower.com)"

Last date of submission of EOI: up to 5:00 P.M. of 17/10/2017

Contact: Head-Procurement, Nabha Power Limited, Near Village Nalash, Rajpura, Punjab-140401  
Tel: +91-1762-277251, Extension: 273. Fax: +91-1762-277256

#### **Address for Communication (Courier Services Preferred through DTDC):**

Head – Procurement  
Nabha Power Limited,  
Near Village Nalash, Rajpura,  
Punjab-140401  
Tel: +91-1762-277251, Extension: 273. Fax: +91-1762-277256  
Email Id: [NPL.Procurement@larsentoubro.com](mailto:NPL.Procurement@larsentoubro.com)



**NABHA POWER LIMITED**  
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## **INTRODUCTION**

### **Brief About Nabha Power Limited**

L&T Power Development Limited, a wholly-owned subsidiary of engineering and construction firm L&T. IT was incorporated in September 2007 and is developing, investing, operating and maintaining grid linked Independent Power Plants, Cogeneration and Captive Power Plants on Build-Own-Operate (BOO), Build-Own-Operate-Maintain (BOOM) and Build-Lease-Operate (BLO) basis

L&T PDL currently has a portfolio of 2828 MW power projects under development comprising of One thermal and Four hydro power plants as under:

1. Nabha Power (1400 MW)
2. Singoli-Bhatwari Hydroelectric Project (99 MW)
3. Tagurshit Hydroelectric Project (74 MW)
4. Sach-Khas Hydroelectric Project (267 MW)
5. Reoli-Duli Hydroelectric Project (430 MW)

An RFQ/RFP was floated by PSEB in line with the Case 2 competitive bidding guidelines, Govt. of India (GoI) and L&T Power Development Limited (a wholly owned subsidiary of L&T) was identified as the lowest bidder.

NPL signed a Power Purchase Agreement on 18th January, 2010 with PSEB and NPL was also transferred to L&T Power Development Limited as its wholly owned subsidiary on 18<sup>th</sup> January, 2010.

The units have achieved their COD on 01<sup>st</sup> January, 2014 & 10<sup>th</sup> July, 2014 respectively.



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**NAME OF THE BIDDER:**

**TECHNICAL CRITERIA QUALIFICATION MATRIX**

**1. TECHNICAL:**

S No	ATTRIBUTES	Vendor Reply	
		Yes / No	Details
<b>A</b>	<b>Should have worked in coal based thermal power plants having Unit Capacity 300 MW and above with work scope comprising mechanical maintenance of Boiler, Turbine their auxiliaries including BOP</b>		
(i)	At least three AMCs during last Three (3) years out of which at least one for boiler & Auxiliaries and one for turbine & Auxiliaries during the period (Yes / No)		
(ii)	Should have at least two running contracts for unit capacity of Main Boiler and/or Turbine and its Auxiliaries for 300 MW and above (Yes / No)		
<b>B</b>	<b>Electrical, Control &amp; Instrumentation maintenance works related to Boiler, Turbine and their Auxiliaries including BOP and CHP in coal based thermal power plants having Unit Capacity 300 MW and above</b>		
(i)	Should have at least two running contracts (Yes / No)		
(ii)	At least three contracts in last three years (Yes / No)		

<p><b>Note:</b> Kindly submit the details of the above criteria along with necessary proof(s) / Documents as mentioned below:</p> <ol style="list-style-type: none"> <li>1. Priced / Un-priced Work Orders</li> <li>2. Completion Certificates and Performance Certificates</li> <li>3. Details of the Awards by Client / Certified agencies received during last three years</li> <li>4. Details of Average Highly skilled &amp; Skilled Manpower on Company Role engaged in Annual Maintenance Works</li> <li>5. Contract Completion certificates / Unpriced Copy of Final Invoice paid</li> </ol>
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**2. COMMERCIAL:**

- 2.1. Average Revenue should be at least 20 Cr per annum for last three years
- 2.2. At least 10 Cr per annum for maintenance services as per EOI scope of works in Power Plants for last three years

**NOTE:** The bidder must submit the following along with the above techno-commercial criteria:

- I. Photo copies of GST Registration Certificate, Provident Fund Registration Certificate and PAN
- II. Annual turnover and balance sheet of last three years duly certified by Chartered accountant
- III. Undertaking mentioning the details of the works orders executed satisfying the criteria 2.2
- IV. EOI must contain the name of the company/Firm, credentials, name of the contact person with address, contact number (cell No., Fax no., e-mail ID etc.)
- V. NPL reserves the right to accept / reject any Expression of Interest (EOI) from parties without assigning any reasons whatsoever



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**ANNEXURE-I**

**VENDOR REGISTRATION FORM**

<b>Name of the Vendor</b>	
<b>Introduced By</b>	
<b>Registered Office Address</b>	
<b>PIN Code No.</b>	
<b>Address for Communication</b>	
<b>PIN Code No.</b>	
<b>Contact Persons</b>	
<b>Phone No: Office</b>	
<b>Mobile</b>	
<b>Fax</b>	
<b>E-mail address</b>	
<b>Type of Company</b>	<input type="checkbox"/> Proprietary <input type="checkbox"/> Partnership <input type="checkbox"/> Private Ltd <input type="checkbox"/> Public Ltd <input type="checkbox"/> Co-operative <input type="checkbox"/> Others (Specify)
<b>Category</b> (Please select category for Income Tax Purpose)	<input type="checkbox"/> Contractor <input type="checkbox"/> Professional Services <input type="checkbox"/> Rent <input type="checkbox"/> Comm. & Brokerage <input type="checkbox"/> Dealer <input type="checkbox"/> Others (Specify)

<b>Date of Commencement of Business</b>				
<b>Annual Sales Turnover for last 3 years</b>	<b>Year</b>			
	<b>Rs (in L)</b>			
<b>Details of Directors/Partners/Proprietors</b>				
<b>Name of Associate/Subsidiary Units</b>				
<b>Services rendered/goods provided</b>				
<b>Details of business with L&amp;T group co's</b>	<b>Year</b>	<b>Co's Name</b>	<b>Items Supplied</b>	
<b>List of Reputed co's, Govt. Dept. With whom registered as suppliers</b>				



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<b>List of references, if any</b>	

<b>Details of relatives working in L&amp;T group companies (if any)</b>	

<b>Goods &amp; Services Tax(GST) Registration No &amp; Date</b>	
<b>MSME Registration No. &amp; Date</b>	
<b>SSI Registration No &amp; Date</b>	
<b>PAN No</b>	
<b>PF Registration No</b>	
<b>ESIC Registration No</b>	
<b>Factory Licence No</b>	

<b>Bank Account Details:</b>	
<b>Bank Name</b>	
<b>Branch</b>	
<b>Account Number</b>	
<b>MICR No</b>	
<b>IFSC Code of Bank</b>	

<b>Any other information:</b>	

**Notes:**  
Our PO, Cheque, Correspondence, etc will be sent only to the communication address as mentioned.  
All cheques shall be issued in the name as mentioned above.  
Copies of PAN card, cancelled cheque and all tax / other registration certificates mentioned above should be attached along with this form.

**Quality, Environment, Health and safety Compliance**

ISO 9001 Certified	Yes	No
EMS 14001 Certified	Yes	No
OSHAS 18001 Certified	Yes	No

**Declaration In Case answer of any of above is "NO"**  
I/WE confirm that the standards adopted with respect to Quality, Environment, Health and Safety standards related to works / Materials being followed by me/us meet the requirements of Industrial Practices and are as per the regulatory guidelines and rules as applicable.

**Code of Conduct**  
I/WE confirm that the Code of Conduct (as per NPL format) has been duly signed & stamped and attached with this form.



**NABHA POWER LIMITED**

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<b>DECLARATION BY THE DIRECTOR/ PARTNER/ PROPRIETOR</b> I declare that the information furnished above is correct to the best of my knowledge. I undertake to inform you at the earliest any change in the details mentioned above.		
Rubber stamp of the Vendor		
	<b>Name &amp; Designation of Authorised Signatory</b>	<b>Signature and Date</b>

-----**To be filled in by NABHA POWER LIMITED**-----

<b>The Vendor is Approved based on:</b>
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<b>Requested by</b>	<b>Approved by</b>	<b>Payment Terms</b>
<b>(Name and Signature)</b>	<b>(Name and Signature)</b>	
<b>Date</b>	<b>Date</b>	

<b>To be filled up by Finance &amp; Accounts</b>	
<b>Vendor Code</b>	
<b>Date</b>	



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## **ANNEXURE-II**

### **VENDOR CODE OF CONDUCT**

#### **CODE OF CONDUCT FOR INTEMEDIARIES INCLUDING CONSULTANTS / AGENTS / BUSINESS PARTNERS / VENDORS**

1. I / We hereby recognize that as a matter of corporate policy, L&T / Group companies expressly prohibit financial or other advantages directly or indirectly including payment of bribes or any facilitation money or grease payments in connection with its business operations by any intermediary including consultant / agent / business partner / vendor or contractor or sub-contractor, engaged to provide goods and / or services to L&T / Group companies and / or its clients.
2. I / We hereby confirm that I / we shall abide by the provisions of the Code of Conduct of L&T / Group companies and the provisions of all applicable domestic and international laws including but not limited to anti-bribery and anti-corruption laws such as FCPA and UK Anti-Bribery Act, 2010 and appropriate standards and principles and have valid authorizations, licenses and permits to carry out such business. I / We hereby represent and warrant to L&T / Group companies that I / we have in place adequate policies, systems, controls and procedures designed to comply with all applicable domestic and international laws especially related to Anti-bribery law, all applicable domestic and international laws and generally accepted standards of business ethics and conduct.
3. I / We will comply with all applicable laws and regulations that prohibit money laundering, support and financing of terrorism and that require the reporting of cash and suspicious transactions. I / We will only conduct business with customers involved in legitimate business activities, with funds derived from legitimate sources.
4. I / We shall not, directly or indirectly, make, offer or promise to make or authorize provision of financial or other advantages including any funds, services, gifts or entertainment, directly or indirectly to any person holding position or otherwise, to or in favour of any third party, employees of L&T / Group companies, customers or any government official or agency, in connection with the performance of this agreement/ work order / contract or in connection with any other business transactions involving L&T / Group companies and / or its clients.
5. I / We will avoid any contracts that might lead to, or suggest, a conflict of interest between personal activities and the business. I / We will neither give nor accept hospitality or gifts that might appear to incur an obligation.
6. I / We will follow the relevant International Trade Control (ITC) regulations of all countries in which I / we operate as they relate to importing and exporting goods, technology, software, services and financial transactions.
7. I / We understand the US Foreign Corrupt Practices Act, 1977 ('FCPA'), UK Bribery Act and similar anti-bribery laws including, without limitation, the OECD Convention on Combating Bribery of Foreign Public Officials in International Business Transactions and the United Nations Convention Against Corruption (wherever applicable) and L&T / Group companies prohibition of facilitating payments and hereby agree not to engage in any activity which could lead to accusations of breach of FCPA, UK Bribery Act or similar anti-bribery laws including the OECD Convention (wherever applicable) and L&T / Group companies prohibition of facilitating payments.

Signature & Seal  
Name





**NABHA POWER LIMITED**

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8. I / We shall not take any action which places, or is likely to place L&T / Group companies in violation of laws or which could be detrimental to reputation and / or the business interests of L&T / Group companies. I / We shall not either directly or indirectly take any action, make any offers or representations, enter into any Agreements (oral or written) with any third party on behalf of L&T / Group companies without prior written approval from L&T / Group companies.
9. I / We hereby agree that in the eventuality of me / us appointing a sub-contractor (with written approval of L&T), the sub-contractor shall also comply with this Code of Conduct.
10. I / We hereby agree to indemnify L&T / Group companies with regard to any government or third party investigations related to or arising out of my / our alleged violation of this Code, the FCPA or similar anti-bribery laws including, without limitation, the OECD Convention.
11. I / We hereby agree to promptly report any violations of the Code to L&T / Group companies and further agree that L&T / Group companies has / have a right to terminate the Agreement / Work Order / Contract and recover any amounts thereto paid to me / us under the same. I / We hereby agree that I / we shall procure that my / our employees and officers shall promptly give all assistance, information and explanations to L&T / Group companies and its group companies or its employees and its professional advisors as they may reasonably request in this regard.
12. I / We hereby agree that I / we shall not buy, sell or otherwise deal in L&T securities if I / we have inside information. I / We hereby agree that I / we shall not pass inside information to third parties as it is not only a breach of confidentiality but also an offence.

**UNDERTAKING**

I / We hereby confirm that I have read and understood the Code of Conduct for Intermediaries including consultants / agents / business partners / vendors and undertake to comply with same and all the applicable laws / statutes / directives or regulations and shall promptly notify you of any actual or suspected breach and provide all required information in this regard. Upon the occurrence of an actual or suspected breach, we shall promptly take all remedial actions as suggested by you and in the event of any failure to take such remedial measures by us, this agreement/ work order / contract or any other business transactions shall be automatically terminated with immediate effect without damages or other sanction.

Signature & Seal  
Name



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**NAME OF THE BIDDER:**

**ANNEXURE-III**

**DETAILS OF WORKS AND SERVICES OF SIMILAR NATURE DONE BY THE PARTY  
DURING THE LAST FIVE**

Sl. No.	Name of Company	Description of work	Value of work	Period		The work is done directly or through sub-contractor	Remarks
				From	To		

**Note:**

1. Photocopy of Performance Certificate / Completion Certificate of Owner in Support of the work mentioned above is required to be enclosed
2. Separate sheets / credentials may be used / enclosed wherever necessary



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**NAME OF THE BIDDER:**

**ANNEXURE-IV**

**CONCURRENT COMMITMENTS**

<b>Sl. No.</b>	<b>Full postal address of client &amp; name of Officer-in-charge with Contact Details</b>	<b>Description of the work done</b>	<b>Value of contract in INR Lacs</b>	<b>Date of commencement of work</b>	<b>Scheduled/Revised completion period</b>	<b>Remarks</b>

**Note:** Separate sheets / credentials may be used / enclosed wherever necessary



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**NAME OF THE BIDDER:**

**ANNEXURE-V**

**ORGANISATION CHART SHOWING NO. OF QUALIFIED ENGINEERS & SUPERVISORY PERSONNEL ETC. IN THE EMPLOYMENT OF CONTRACTOR & TO BE EMPLOYED**

<b>S No.</b>	<b>Class of manpower/ engineer/supervisor Available with contractor</b>	<b>No.</b>
1	Site In-Charge	
2	Safety Inspector	
3	Supervisor	
4	Highly Skilled	
5	Skilled	
6	Semi-Skilled	
7	Un-Skilled	
8	Any Other (Please Specify)	
	.....	
	<b>Total</b>	

**Note:** Separate sheet/ credentials may be used/ enclosed wherever necessary

**SIGNATURE OF THE BIDDER**

**SEAL OF THE BIDDER**



**NABHA POWER LIMITED**  
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**ANNEXURE-VI**

**NAME OF THE BIDDER:**

**SUPPORTING / ATTACHED DOCUMENT LIST (IF ANY):**

<b>Attachment No.</b>	<b>Supporting document/ Additional Sheet</b>	<b>Document No.</b>

**Note:** Separate sheet/ credentials may be used/ enclosed wherever necessary

**SIGNATURE OF THE BIDDER**

**SEAL OF THE BIDDER**



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**NAME OF THE BIDDER:**

**ANNEXURE-VII**

Details of Deviation, if any:

<b>S No</b>	<b>Page / Annexure Details</b>	<b>Description</b>	<b>Remarks</b>

**Note:** Separate sheet/ credentials may be used/ enclosed wherever necessary

**SIGNATURE OF THE BIDDER**

**SEAL OF THE BIDDER**



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**Please note:**

To help you prepare the best application possible, all items below need to be considered and ticked off. This will also assist us with assessment of your application.

During EOI Submission, please keep this page after the cover page.

(Put ✓/× in the appropriate box under remarks column)

**Have you checked and enclosed:**

<b>S No.</b>	<b>Description</b>	<b>Page No</b>	<b>Remarks</b>
1	Photo-copies of Credentials/ Supporting documentary evidence- Technical Qualifying Criteria		
2	Photo-copies of GST Registration Certificate		
3	Photo-copies of Provident Fund Registration Certificate		
4	Photo-copies of IT PAN		
5	ISO / Other Certifications (if any)		
6	Annexure-I		
7	Annexure-II		
8	Annexure-III		
9	Annexure-IV		
10	Annexure-V		
11	Annexure-VI		
12	Annexure-VII		
13	Final Envelope containing all the above		